

Connecting an ED User with the FileMaker Pro Server

AgIT/YDAE

FAQ No. T5.1.27

How can I connect an Extension Database (ED) user with the FileMaker Pro Server?

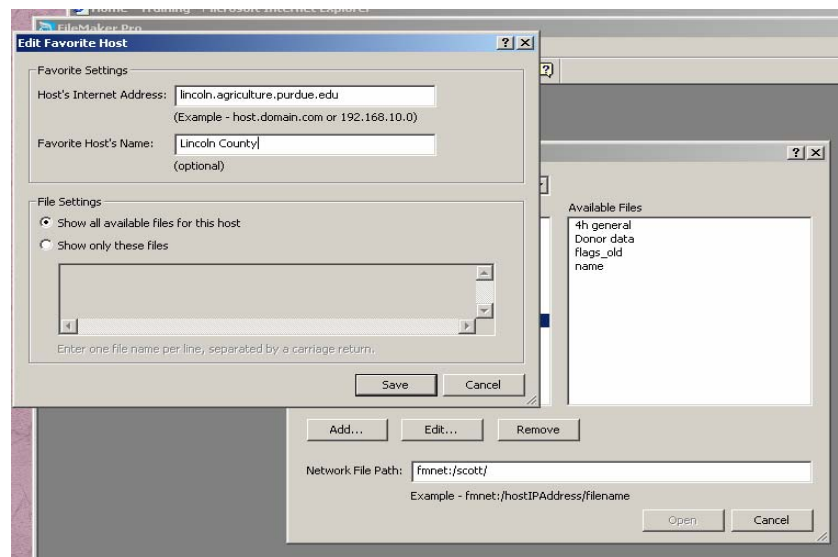
When you have a new user that needs to access Extension Database (ED) you first have to establish the link to the FileMaker Pro server. The server is usually housed in the user's County CES office. These steps show you how to set up the server for the user.

The following procedure is available as a demo at the following address:
http://sharepoint.agriculture.purdue.edu/agit/training/ED%20material/CAPTIVATE/T5_1_27.htm

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Note: You must have the domain name or domain address before you can begin these steps. Contact AgIT to obtain these items.

1. From the user's desktop, access **FileMaker Pro**.
2. Click on **Cancel** when the first screen is displayed.
3. Click on **File**, then select **Open Remote File** to display the **Open Remote File** dialog window.



4. In the dropdown list by **View:**, select **Favorite Hosts**.
5. Click on the **Add...** button to display the **Edit Favorite Host** dialog window.
6. Type the **Host's Internet Address** in the **Host's Internet Address** field. i.e. Lincoln.agriculture.purdue.edu for Lincoln County.

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7. The **Favorite Host's Name** is optional, although I did type in **Lincoln County** for a more descriptive bit of information.
8. Click on the **Save** button.
9. Click to highlight **name** in the **Available Files** list in the **Open Remote File** dialog window.
10. Click on the **Open** button and the **Open "name"** dialog window will be displayed.
11. Type **ed** in the **Account Name** field.
12. Type the **ed password** in the **Password** field.
Note: If you do not know either of these, contact your office ED administrator or contact AgIT.
13. When the **"Please select your name from the drop down list"** screen appears, it is important to select an **ED user** number not used by someone else in your office.
14. Click on the **Continue** button to continue the login process.
Note: If you get the following message, you will need to look at document *T5.1.26 Sync ED with Updates* to complete the login process.
"This is a updated version of Ed and the file needs to sync with your data. This process could take 5 to 10 minutes and no one else can be in ED while this process is going on. Click *Sync* to begin."
15. Click the **Sync** button. You may notice a mug icon appear while the sync process is happening.
16. Once complete, the Extension Database Main Menu will be displayed and you can begin to work in ED.

Contact Information

If you have any questions or concerns about this topic, please contact the AgIT Help Desk at (888) 226-2438 or (765) 494-8333, or visit our website at <http://agithelp.agriculture.purdue.edu/>.